

Municipal Hot Spot Evaluation

Facility:

Date:

Activity	Never (0)	Occ. (1)	Freq. (2)	Routinely / Everyday (3)	Comments	Score
Maintenance & Repair						
Fueling (0, ≤10, 10-100, >100 gallons)						
Washing						
Outdoor Chemical Storage						
Loading & Unloading (any material)						
Outdoor Material Storage						
Dumpsters/Trash Compactor Collection						
Building & Ground Maintenance						
Parking Lot Maintenance						
Turf Management / Landscaping						
						0

Rating

Never = 0 or only rare occasion, Occasionally = 1-2/yr., Frequently = Approx. 1/mo., Routine = At least 1/wk.

Maintenance yards are defined as locations where activities include:

- Vehicle & equipment maintenance & repair (excluding small engine repair)
- Vehicle & equipment fueling (bulk fuel storage capacity - stationary or mobile)
- Vehicle & equipment washing (particularly outdoor washing)
- Vehicle & equipment storage (outdoor)
- Outdoor loading & unloading of any material allows for spillage opportunity.
- Outdoor material storage (stockpiles & bulk storage, etc.)
- Dumpster/trash compactor frequency of collection for waste management
- Building & Grounds Maintenance (i.e. trench drains, sumps, o/w separators, stormwater drainages)
- Parking Lot Maintenance (i.e. sweeping, patching, paving, grading)
- Turf management & landscaping maintenance (i.e. fertilizer and pesticide management, mixing, storage)

Scale	Result	Action
>20	Hot Spot	FRCP required
10-20	Potential Hot Spot	Targeted Education & Policy (Consider FRCP)
<10	Not a Hot Spot	Targeted Education



Facility Runoff Control Plan Site Visit Photo Checklist

Municipal Maintenance Facility: _____

Photo Description	✓
1. Front of Facility/Main Office	
2. Stormwater Drainages: Outfalls, drainage swales, ditches	
3. Paved Areas (including millings areas)	
4. Exposed Soil & Gravel	
5. Floor Drains, Trench Drains, Oil-water Separators	
6. Vehicle & Equipment Washing	
7. Parked Vehicle & Equipment Storage: Plows, Forklifts, Loaders, Vehicles	
8. Vehicle & Equipment Fueling	
9. Vehicle & Equipment Maintenance & Repair	
10. Stockpiled Materials: winter mix, sylvex, salt, mulch, millings	
11. Weed & Pest Management Chemicals	
12. Paints, Adhesives, Solvents	
13. Petroleum Oils & Fluids	
14. Aboveground Storage Tanks: Winter chemicals, fuel, oil, etc.	
15. Underground Storage Tanks	
16. Waste Materials: Trash bins, Waste drums	
17. Construction Salvage: Rubble, Fencing, Soil, Aggregate	
18. Recyclables: Scrap Metal, Used Batteries, Tires, Used Oil	
19. Mechanics Shop	